

Anacortes Historic Preservation Board
Meeting Minutes
Tuesday, February 16, 2010
Anacortes City Hall Meeting Room

The meeting was called to order at 7 pm by Susan Rooks. Also present were Jim Young, Jean Oakley, Steve Oakley, and Susan Fahey. The agenda was approved. Susan Rooks noted that letters to the City Council and to the Christian Science Mother Church had been sent as discussed during the January meeting and the Special Meeting held on February 1.

Unfinished discussion / Action Items:

- A. Webpage update. Jim announced that he put the Energy Workshop poster on the webpage. The 11x17 inch posters, designed by Jean and printed at the Museum, were divided among the Board for distribution at businesses and ferry terminals and other locations in town.
- B. Apex project update. The order of panel bases is due within this week. The Board agreed that a special event should be planned for the installation of the first panel.
- C. Survey update. Susan Rooks reported that Julie Koler has not completed the survey.
- D. Awards update. The suggestions of Jim Young for award nominations were discussed and four were selected: two individuals for fostering awareness of the community's history and historic preservation and two owners of properties that have been restored and preserved.
Action: Steve will check balance of Preservation Fund to determine what we can spend on the awards.
Action: Jean and Steve will interview and write nominations for two candidates. Susan Rooks and Susan Fahey will interview the other two.
- E. Staying Warm in Your Old House, Energy Conservation Workshop update. Susan Rooks reported that she sent the workshop poster to presenters Julie Koler and Todd Scott. Jim suggested that she send it to Megan at DAHP to let her know what the Board is doing to promote preservation.
Action: Susan will send poster and workshop details to Megan.

In addition to the posters, publicity for the event includes notices in the Anacortes American, the Skagit Valley Herald, Go Skagit website, Library website, Anacortes Now, and The Clamdigger.

Some discussion followed regarding contingency plans in case the presenters are unable to come on Saturday. Jim agreed to step in if needed and make a short presentation based on the

energy conservation handouts he has prepared. The format of the handouts was discussed as well as what equipment might be needed.

Action: Susan Rooks will ask again for a copy of the presentation and a list of equipment needed. She will ask presenters about video-taping the workshop.

Action: Board members will put posters up as agreed.

- F. Grant application. Susan Rooks will be working with Rob Harrison on the next grant application to the State Department of Archaeology and Historic Preservation. She emphasized the need for early submittal in order to receive helpful feedback from the agency. The grant will be requested for further work on the Survey.
- G. Farmers' Market. Having an AHPB table at the market was discussed. Members were encouraged to bring ideas for handouts and outreach activities that would promote historic preservation at this venue.
- H. Board vacancy was discussed briefly.

The meeting was adjourned at 9 pm.